

**EPA**United States Environmental Protection Agency
Washington, DC 20460**Work Assignment**

Work Assignment Number

1-016

☐ Other ☐ Amendment Number:Contract Number
EP-W-08-054Contract Period Aug 1, 2008- July 31, 2013
Base Option Period Number 2 Award 1Title of Work Assignment/SF Site Name
Health & Safety coursesContractor
TTNUSSpecify Section and Paragraph of Contract SOW
Part BPurpose: ☒ Work Assignment ☐ Work Assignment Close-Out
☐ Work Assignment Amendment ☐ Incremental Funding
☐ Work Plan Approval

Period of Performance

From 08/01/11 To 07/31/13

Comments: The purpose of this action is to initiate a work assignment for Award Period 1. The contractor shall write a work plan and cost estimate for the activities detailed in the attached Statement of Work for the Award term period. Due to limitation of funds the work assignment ceiling is set at \$100,000.00 and 750 hours LOE. The contractor is not authorized to exceed these Work assignment ceilings. All other terms and conditions remain unchanged and in full force and effect.

☒ Superfund

Accounting and Appropriations Data

☐ Non-SuperfundSFO
(Max 2) 22

Note: To report additional accounting and appropriations data use EPA Form 1900-69A.

Line	DCN (Max 6)	Budget/FY (Max 4)	Appropriation Code (Max 6)	Budget Org/Code (Max 7)	Program Element (Max 9)	Object Class (Max 4)	Amount (Dollars)	(Cents)	Site/Project (Max 8)	Cost Org/Code (Max 7)
1										
2										
3										
4										
5										

Authorized Work Assignment Ceiling

Contract Period: Cost/Fee: LOE:

This Action: 750 hours

Total:

Work Plan / Cost Estimate Approvals

Contractor WP Dated: Cost/Fee: LOE:

Cumulative Approved: Cost/Fee: LOE:

Work Assignment Manager Name Brian Kovak

(Signature)8/17/2011
(Date)

Branch/Mail Code:

Phone Number: (732) 321-6609

FAX Number: (732) 321-6724

Project Officer Name JoAnn Eskelsen

(Signature)8/17/2011
(Date)

Branch/Mail Code:

Phone Number: (702) 784-8006

FAX Number: (702) 784-8001

Other Agency Official Name

(Signature)8/18/11
(Date)

Branch/Mail Code:

Phone Number:

FAX Number:

Contracting Official Name Claudia Armstrong

Branch/Mail Code: 3805K

Phone Number: (202) 564-6679

FAX Number: (202) 565-2558

Statement of Work

Contract EP-W-08-054

**Environmental Response Training Program (ERTP) Contract, full & open
Award Period 1, August 1, 2011 – July 31, 2013
Work Assignment 1-016 Health & Safety Courses**

Purpose /Background

The purpose of this WA is to improve the U.S. EPA Health and Safety program through training. This is to be done by delivering 14 Health & Safety (H&S) course offerings. The majority of the course offerings will provide H&S supervisors with the information and skills needed to properly administer EPA's H&S program. A small number of course offerings will be available to present 8 hour refreshers and the OSHA 40 course if for some reason the small business contractor cannot meet the need. The dates and locations of the deliveries will be determined by the Project Officer, in coordination with EPA Regional Training Coordinators.

1.0 Task to be performed

Under this work assignment, the Contractor shall be prepared to present 14 course offerings of the Health & Safety courses. There are three courses covered under this work assignment; an 8 hour H&S for supervisor's course, the 8 hour H&S refresher course and the 40 hour hazardous Waste Operations and Emergency Response (Hazwoper) course. A course offering consists of any delivery of one of the three courses, or a sequential delivery of more than one of the courses. Course offerings include the following activities: provision of equipment, materials, and supplies, personnel travel, equipment shipment, and liaison with regional or state training contacts.

The 8 hour H&S for supervisor's course is currently being developed by EPA/ERT. The course will be piloted in June of 2011. The contractor, shall, assist the Work Assignment Manager (WAM), Brian Kovak, in completing the course. This will include finalizing all presentations, preparing the manual, and other course materials. This course should then be delivered to all 10 regions in the period of performance for this work assignment.

In Accordance with the Performance Work Statement Part B the contractor shall be responsible for the following:

- developing a course schedule for Project Officer approval
- student registration
- schedule of instructors
- presentation of training courses
- improvements to course materials
- maintain course files
- acquiring and maintaining equipment

EPAUnited States Environmental Protection Agency
Washington, DC 20460**Work Assignment**

Work Assignment Number

1-016

☐ Other☐ Amendment Number:

Contract Number

EP-W-08-054

Contract Period 08/01/2008 To 07/31/2013

Base Option Period Number 1

Title of Work Assignment/SF Site Name

Health and Safety Courses

Contractor

TETRA TECH NUS, INC.

Specify Section and paragraph of Contract SOW

Part B

Purpose:

☐

Work Assignment

☐

Work Assignment Close-Out

☐

Work Assignment Amendment

☐

Incremental Funding

☒

Work Plan Approval

Period of Performance

From 08/01/2011 To 07/31/2013

Comments:

The purpose of this action is to approve the Contractor's work plan dated September 19, 2011 for cost and LOE not to exceed \$419,631.00 and 2,999 hours. Due to limitation of funds, the initial ceiling for cost/LOE is set at \$100,000.00 and 750 hours. All other terms and conditions remain unchanged.

☐ Superfund

Accounting and Appropriations Data

☒

Non-Superfund

SFO
(Max 2)☐

Note: To report additional accounting and appropriations data use EPA Form 1900-69A.

Line	DCN (Max 6)	Budget/FY (Max 4)	Appropriation Code (Max 6)	Budget Org/Code (Max 7)	Program Element (Max 9)	Object Class (Max 4)	Amount (Dollars)	(Cents)	Site/Project (Max 8)	Cost Org/Code (Max 7)
1										
2										
3										
4										
5										

Authorized Work Assignment Ceiling

Contract Period:

08/01/2008 To 07/31/2013

Cost/Fee: \$0.00

LOE: -0-

This Action:

\$100,000.00

750

Total:

\$100,000.00

750

Work Plan / Cost Estimate Approvals

Contractor WP Dated:

09/19/2011

Cost/Fee: \$419,631.00

LOE: 2,999

Cumulative Approved:

Cost/Fee: \$419,631.00

LOE: 2,999

Work Assignment Manager Name Brian Kovak

Branch/Mail Code:

Phone Number 732-321-6609

FAX Number:

Branch/Mail Code:

Phone Number: 702-784-8006

FAX Number: 702-784-8001

Branch/Mail Code:

Phone Number:

FAX Number:

Branch/Mail Code:

Phone Number: 202-564-4478

FAX Number:

Project Officer Name Joann Eskelsen

Other Agency Official Name

Contracting Official Name Elaine M. Scott